

DINERSPAY PTE LTD



Diners Club (Singapore) Building

7500-E Beach Road #03/04-301

The Plaza Singapore 199595

+65 6416 0887, +65 8920 9201

Email : staging_operations@dcsc.com

REGISTRATION FORM

DINERSPAY is the appointed collection agent to manage the fees on behalf of the Housing Development Board (HDB) for the HDB Staging Ground (HDB SG) project. New users to the HDB SG will have to fill up and submit the softcopy and hardcopy form to the above address before being permitted entry into the disposal sites located at Aviation Park and Tanah Merah. Kindly note that incomplete forms will be rejected.

A. USER PARTICULARS

NAME OF AUTHORISED FINANCE MANAGER	NAME OF AUTHORISED PROJECT MANAGER
OFFICE PHONE	OFFICE PHONE
EMAIL ^①	EMAIL ^①
TITLE / DESIGNATION	TITLE / DESIGNATION
MOBILE PHONE ^②	MOBILE PHONE ^②

^① Verification will be sent to the emails provided.

^② Please ensure that the mobile phone numbers provided are contactable via WhatsApp.

B. ORGANIZATION PARTICULARS

ORGANIZATION NAME			
ORGANIZATION UEN/ROC		GST NUMBER	
NAME OF AUTHORISED PERSONNEL ^③		VENDORS@GOV	<input type="checkbox"/> YES / <input type="checkbox"/> NO If yes, attach a screenshot of the full details of approved registration with Vendor@Gov
ORGANIZATION ADDRESS			
POSTAL CODE		EMAIL (Optional)	
SOURCE SITE CODE ^③		PROJECT NAME ^③	

^③ As registered with HDB.

C. BANKING DETAILS

ACCOUNT HOLDER NAME			
BANK NAME		BANK CODE	
BANK BRANCH CODE		BANK ACCOUNT NUMBER	
BANK SWIFT CODE		BANK ACCOUNT CURRENCY	

D. DECLARATION

I declare that I am authorised by the above company with regards to the HDB Staging Ground project. All information provided in this application is true and correct to the best of my knowledge and I have not knowingly withheld nor distorted any information. DINERSPAY will not be liable for any incorrect information, and I will update DINERSPAY accordingly whenever necessary.

AUTHORISED SIGNATURE *

COMPANY STAMP

NAME & DESIGNATION

DATE

* As per Authorised Personnel listed in Section B.
Please contact our support team at staging_operations@dcsc.com for assistance if required.

APPLICATION FORM FOR INTERBANK GIRO



DINERSPAY PTE. LTD. 7500E Beach Road The Plaza #03-201 Singapore 199595 Tel: 6416 0887

PART I : To Be Filled By User

Bank Name: _____

Bank Account No: _____

Account Holder Name
(as in bank/financial company account): _____

Billing Organisation: **DINERSPAY PTE. LTD.**

My / Our Contact
(Tel / Fax): _____

Bank Branch Code: _____

Bank Swift Code: _____

My/Our Company
Being Billed: _____

- (a) I/We hereby instruct you to process DINERSPAY's instructions to debit my/our account.
- (b) You are entitled to reject DINERSPAY's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through DINERSPAY.
- (d) For submission details, email a scanned copy of the form to: **staging_operations@dcsc.com**. Then, submit an original hard copy via the Business Reply Slip, courier to the reception or deposit into the letterbox at the above address.
- (e) By submitting this form and signing hereunder, I confirm that the personal data submitted is true and accurate and that I consent to the collection, use, disclosure and sharing of this data by DINERSPAY for purposes reasonably required to process my application.

My/Our company making GIRO payments :

My/Our Signature(s)/Thumbprint(s)* & Company Stamp :

(As in Financial Institution's records)

Date

Part 2 : For Official Use Only

Name of Party to be credited **DINERSPAY PTE. LTD.**

SWIFT BIC	Bank Account
DBSSSGSGXXX	0 7 2 5 1 5 4 9 7 9

DDA Reference Number

SWIFT BIC	A/C No. to be debited

PART 3 : To Be Filled By Financial Institution

To: DINERSPAY PTE. LTD.
7500E Beach Road
The Plaza, #03-201
Singapore 199595

Account Holder's Name

To: The Billing Organisation

This application is hereby REJECTED (please tick✓) for the following reason(s):

- Signature/thumbprint# differs Financial Institution's records
- Wrong Account Number
- Signature/thumbprint# incomplete/unclear#
- Amendments not countersigned by customer
- Account operated by signature/thumbprint#
- Others: _____

SWIFT BIC	Bank Account
DBSSSGSGXXX	0 7 2 5 1 5 4 9 7 9

SWIFT BIC	A/C No. to be debited

DDA Reference Number

Verified by Billing Organisation

Name of Approving Officer _____ Signature & Date _____

* For thumbprints, please go to the branch with your identification # Please delete where inapplicable

THANK YOU for applying for
Interbank Giro for Dinerspay Account

Please send us your application with this prepaid Business Reply Folder.

1. Fold along the dotted lines;
2. Put in the required documents (if any) into this folder;
3. Glue or tape the edges of this folder;
4. Mail this folder at your nearest post box.

NO STAMPS REQUIRED



Postage will be
paid by
licensee.
For posting in
Singapore only.

BUSINESS REPLY SERVICE
PERMIT NO. 00429



C/O DCS CARD CENTRE PTE LTD
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SINGAPORE 912301
REPUBLIC OF SINGAPORE